

Delibera n. **107/2015** del Senato Accademico del **19/05/2015**

pag. 1/6

OGGETTO: <b>Proposta di collaborazione accademica con Iowa State University of Science and Technology, che prevede l'accoglienza presso il nostro Ateneo di studenti dell'Università statunitense</b>			
N. o.d.g.: 09/01	Rep. n. 107/2015	Prot. n. 15182	UOR: SERVIZIO RICERCA E RELAZIONI INTERNAZIONALI

Nominativo	F	C	A	As	Nominativo	F	C	A	As
Vilberto STOCCHI	X				Paolo PASCUCCI	X			
Martino ABBRACCIAMENTO				X	Piero TOFFANO	X			
Anna GUERRA	X				Flavio VETRANO				X
Francesco Santino LOBRIGLIO	X				Enrico MORONI	X			
Orazio CANTONI	X				Roberta BOCCONCELLI	X			
Riccardo CUPPINI	X				Lucia Anna Maria POTENZA	X			
Ilario FAVARETTO	X				Salvatore RITROVATO				X
Graziella MAZZOLI	X				Carmela NICOLETTI	X			
Nicola PANICHI	X				Vincenzo POMPILIO				X

**Legenda:** (F - Favorevole) - (C - Contrario) - (A - Astenuto) - (As - Assente)

Partecipano il Pro-Rettore Vicario Prof. Giorgio Calcagnini e il Direttore Generale Dott. Alessandro Perfetto.

Il prof. Dennis Chamberlin, di Iowa State University (USA) che da diversi anni coordina un programma estivo che si svolge a Urbino nel mese di giugno, ha proposto al nostro Ateneo un accordo che prevede che a partire dal mese di gennaio 2016 gruppi di studenti di Iowa State svolgano un periodo di studio presso il nostro Ateneo, comprensivo di 3 corsi in inglese sul Rinascimento, dietro il corrispettivo di 2000 euro a studente. Il prof. Antonio Corsaro ha già proposto al DISCUM, che ha approvato, l'istituzione di una winter school su "The Italian Renaissance: Art, Literature and political Thought".

Il Senato Accademico

- Visto lo Statuto della Università degli Studi di Urbino Carlo Bo emanato con Decreto Rettoriale n. 138/2012 del 2 aprile 2012, pubblicato sulla Gazzetta Ufficiale Repubblica Italiana – Serie Generale del 16 aprile 2012 n. 89;
- Vista la delibera del Consiglio del DISCUM del 21 gennaio 2015, che istituisce una winter school su "The Italian Renaissance: Art, Literature and political Thought";
- Ritenuto che l'accordo di cooperazione sia meritevole di accoglimento per le finalità che intende perseguire;
- Sentito il Direttore Generale;

delibera

di approvare il "Contractual Services Agreement con Iowa State University of Science and Technology", nel testo sotto riportato:

**CONTRACTUAL SERVICES AGREEMENT  
BETWEEN**

Delibera n. **107/2015** del Senato Accademico del **19/05/2015**

pag. 2/6

**IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY  
AND  
UNIVERSITA' DEGLI STUDI DI URBINO CARLO BO**

**General Conditions:**

**THIS AGREEMENT** is made and entered into on April 1<sup>st</sup>, 2015, by and between IOWA STATE UNIVERSITY OF SCIENCE AND TECHNOLOGY, 3616 Administrative Services Bldg, Ames, Iowa 50011-36 (hereinafter referred to as ISU), represented by Dr. Jonathan Wickert, Senior Vice-President and Provost, and UNIVERSITA' DEGLI STUDI DI URBINO CARLO BO, via Saffi 2, 61029 Urbino - Italy (hereinafter referred to as UNIURB), represented by Prof. Vilberto Stocchi, Rector.

**A. Principle Contacts:**

The program coordinators and contacts for each institution will be:

1. On Behalf of **ISU**:

Nancy T. Guthrie, Director  
Study Abroad in the College of Liberal Arts and Sciences  
Iowa State University  
107 Catt Hall  
Ames, IA 50011-1301 USA  
Tel: (515) 294-1162  
Fax: (515) 294-1303  
Email: [nguthrie@iastate.edu](mailto:nguthrie@iastate.edu)

Dennis Chamberlin  
Professor  
Greenlee School of Journalism/Communication  
Iowa State University  
151 Hamilton  
Ames, IA 50011-1180 USA  
Tel: (515) 294-1559  
Email: [dennisch@iastate.edu](mailto:dennisch@iastate.edu)

2. On Behalf of **UNIURB**:

Dott. Fabrizio Maci, Head	Prof. Antonio Corsaro
Office of International Relations	DISCUM
Carlo Bo University of Urbino	Carlo Bo University of Urbino
Via Saffi 2	Via Veterani 36
61029 URBINO	61029 URBINO
Tel: +39 0722 305330	Tel. +39 0722
Fax: +39 0722 304409	Fax:
Email: <a href="mailto:fabrizio.maci@uniurb.it">fabrizio.maci@uniurb.it</a>	Email: <a href="mailto:antonio.corsaro@uniurb.it">antonio.corsaro@uniurb.it</a>

Delibera n. **107/2015** del Senato Accademico del **19/05/2015**

pag. 3/6

**B. Purpose:**

The purpose of this agreement is to establish a study abroad program for ISU students that is sponsored by ISU and located at UNIURB, the host institution.

**C. Parties:**

ISU will be represented by the Study Abroad Office in the College of Liberal Arts and Sciences at ISU and will liaise with the Ufficio Relazioni Internazionali at UNIURB on matters relating to this program.

**D. Term and Termination:**

The term of this Agreement begins as of the date of the last signature for a period of five calendar years and may be renewed at the end of the term, unless one or both of the parties to it indicates in writing their intention to withdraw from the Agreement. Early termination of the Agreement by either party must be made by giving not less than thirty (30) days advance written notice to the other party. Early termination of the Agreement will not alter the responsibility of the parties to carry out the terms of the Agreement with respect to any students who are on-site at the host institution, UNIURB, at the time notice of termination is provided. The provisions of this Agreement may be revised and modified, if so desired, upon the mutual written agreement of both parties.

**E. Non-appropriation of Funds:**

Notwithstanding any other provisions of this contract, if funds anticipated for the continued fulfillment of this contract are at any time not forthcoming or insufficient, either through the failure of the Iowa Legislature or the Federal government to provide funds or alteration of the program under which funds were provided, then ISU shall have the right to terminate this contract without penalty by giving not less than thirty (30) days written notice documenting the lack of funding. Unless otherwise agreed to, the contract shall become null and void on the last day of the fiscal year for which appropriations were received; except that if an appropriation to cover the costs of this contract become available within ninety (90) days subsequent to termination under this clause, ISU agrees to re-establish a contract with the vendor whose contract was terminated under the same provisions, terms and conditions of the original contract.

**F. Severability**

In the event any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or un-enforceability shall not affect any other provision of this agreement, but this agreement shall be construed as if such invalid or unenforceable provision had never been contained. Further, in the event that any provision of this agreement shall be held to be unenforceable by virtue of its scope, but may be made enforceable by a limitation thereof, such provision shall be deemed to be amended to the minimum extent necessary to render it enforceable under the laws of the jurisdiction in which enforcement is sought.

**Statement of the Agreement:**

**G. UNIURB agrees to:**

Delibera n. **107/2015** del Senato Accademico del **19/05/2015**

pag. 4/6

1. Host at its institution a study abroad program for ISU for the Spring Semester.
2. Provide an on-site orientation to all student participants that includes information on the host institution, local safety issues, and inform, update, and follow up with students in regards to immigration rules in Italy and the Schengen area, to assist students through the Permit of Stay application (including submitting applications at the post office and fingerprinting at the Immigration office/Questura) if students stay longer than 90 days, and agrees to collaborate with ISU on the topics covered in on-site orientation.
3. Provide support to ISU students in matters concerning its curriculum of study, enrolling in classes and with regard to general problems associated with the cultural and academic adjustment of participants to the host institution and its surrounding area.
4. Make reasonable efforts to ensure student participants are accepted upon availability into regular courses offered for which student participants have an interest and appropriate academic preparation.
5. Allow student participants to register for up to 15 (30 ECTS) credits per regular semester. There will be no added fee for credits taken over the 15 credits per regular semester.
6. Accept all ISU student participant applicants who apply through the ISUAbroad online system, provided those student applicants have been accepted for participation by ISU.
7. Inform ISU of each student participant's admission status by November 1 for Spring Semester participants.
8. Assure that student participants of the program will have all the privileges accorded by the university to its regular students, to include, but not be limited to, instructors, classroom facilities, library facilities, membership of the Students' Union, access to recreational facilities, computer labs, laboratories, etc.
9. Facilitate the securing of housing accommodations for all ISU student participants in the UNIURB program. UNIURB provides the following housing options for ISU students: University Halls of Residence. Each individual ISU participant will contract accommodation directly with ERSU Urbino. UNIURB represents that student housing accommodations meet or exceed local standards. UNIURB will share with ISU accommodation contracts and housing policies.
10. Provide an academic transcript to each student participant upon completion of the term containing grades and/or academic evaluations for all courses taken. Transcripts shall also be forwarded directly to the Study Abroad Center at ISU. Transcripts will be issued no later than thirty (30) days after completion of the final examinations of course requirements by the student participant.
11. Provide timely response and timely communication with the ISU Program Director and the Study Abroad Center at ISU regarding any student participant emergency, disciplinary problem, academic problem, or other student issues that may arise.
12. Communicate with the College of Liberal Arts and Sciences Study Abroad Office at ISU in matters relating to this program.
13. Charge ISU 2000 euros per student semester study abroad fee for each and every ISU student participant. The per student semester study abroad fee includes tuition and fees for regular courses offered by UNIURB plus 3 courses in English on Renaissance Studies specifically designed for international students.

Delibera n. **107/2015** del Senato Accademico del **19/05/2015**

pag. 5/6

14. Invoice ISU each semester the study abroad fee for each and every ISU student participant by sending an itemized invoice of charges for the semester to the LAS Study Abroad Office at ISU. In the case of fees for the Spring Semester, invoices shall be forwarded no later than March 31.
15. Not invoice individual ISU student participants for any standard UNIURB tuition or fees.
16. Assure that in the event of civil unrest or political protests against the U.S. in ITALY, staff from UNIURB will notify the ISU Study Abroad Office in LAS. If it becomes necessary for ISU to require students to leave the city that they are located in or to leave ITALY, UNIURB will refund the students' tuition and fees on a prorated basis. Such actions and refunds would be consistent within the principles of *Force Majeure*.
17. Not mandate that ISU exclusively use UNIURB for study abroad courses in Italy.
18. Authorize ISU to place a UNIURB web site link and/or UNIURB banner on the ISU web site or in other promotional materials in order to promote the ISU study abroad program at UNIURB. Further, UNIURB authorizes ISU to develop its own promotional materials and literature with full autonomy and use of the name of UNIURB in that material. In addition, UNIURB will make available to ISU UNIURB promotional materials for distribution to potential student participants.
19. UNIURB will report all ISU students by sending an annual list including name, nationality, courses, and length of stay to the MIUR (minister dell'istruzione, dell'università e della ricerca), i.e. the ministry of education, universities & research.

**H. ISU agrees to:**

1. Recognize UNIURB as an officially sponsored ISU study abroad program in Italy.
2. Accept and recommend to UNIURB appropriately qualified students for this program who have at least a minimum cumulative grade point average of 2.5 (using a 4.0 point scale). ISU will consult with UNIURB regarding possible enrollment of applicants who ISU determines are academically prepared to participate in the study abroad program, but do not have at least a cumulative grade point average of 2.5 (using a 4.0 point scale).
3. Provide UNIURB with copies of the student participant applications by November 15 for the Spring Semester. The applications will indicate the courses student participants are interested in taking at the host institution.
4. Provide advisement, pre-departure orientation, support services, and will process student financial aid for relevant student participants.
5. Collect a program fee from each student participant accepted into the study abroad program.
6. Pay UNIURB in a lump sum each academic term for the study abroad fees assessed for all ISU student participants who are in attendance for that academic term at UNIURB and in the ISU Study Abroad program. The payment amount shall be pursuant to the Addendum agreed upon by ISU and UNIURB for that academic term. Payment shall be made by the Study Abroad Center at ISU within 60 days of receipt of an invoice from UNIURB.

**I. Responsibility:**

Delibera n. **107/2015** del Senato Accademico del **19/05/2015**

pag. 6/6

Each party to this Agreement agrees to be responsible for the liabilities arising out of their own conduct and the conduct of their officers, employees and agents.

**J. Insurance:**

ISU students will be covered by "Polizza Responsabilità Civile n. 1830.65.51557465 by UNIPOL Assicurazioni" and " Polizza Infortuni Chartis IAH0002656"

**K. Accordance with the Agreement:**

Having read and understood this **Contractual Services Agreement**, the terms, conditions, and specifications added or amended herein, in witness whereof, the parties have hereunto signed this agreement and caused it to be executed in duplicate, each of the copies to be considered as an original agreement dated on this 1st day of April, 2015.

**Agreement approval and signature:**

**UNIVERSITY OF URBINO**

\_\_\_\_\_  
Prof. Vilberto Stocchi, Rettore, Carlo Bo University of Urbino

Date\_\_\_\_\_

**IOWA STATE UNIVERSITY of Science and Technology**

\_\_\_\_\_  
Dr. Jonathan Wickert, Senior Vice President and Provost, Iowa State University

Date\_\_\_\_\_

\_\_\_\_\_  
Dr. Trevor Nelson, Director, Study Abroad Center, Iowa State University

Date\_\_\_\_\_

\_\_\_\_\_  
Albert C. Brooks, Purchasing, Iowa State University

Date\_\_\_\_\_